



# Rhode Island Department of Revenue

## Division of Taxation

ADV 2020-39  
TAX ADMINISTRATION

ADVISORY FOR TAX PROFESSIONALS  
SEPTEMBER 1, 2020

### **Deadline is September 15 for estimated payments**

*Several convenient options available to make payments, including online*

PROVIDENCE, R.I. – The Rhode Island Division of Taxation reminds tax professionals and taxpayers that September 15, 2020, is the deadline for certain payments of estimated tax.

#### **LIST OF TAXES**

To avoid late charges, make your third-quarter estimated payment of Rhode Island personal income tax on or before Tuesday, September 15, 2020. Other taxes subject to the September 15 deadline include the following:

- estimated payments of Rhode Island pass-through withholding;
- estimated payments of Rhode Island composite income tax;
- estimated payments of income tax for trusts and estates; and
- estimated payments for certain businesses and entities.

#### **USE PORTAL TO PAY ONLINE**

Individuals, businesses, tax professionals, and others may use the Division of Taxation's portal to make payments online. It's easy, convenient, and fast. There is no charge for this service. Just go to the portal, log in, and make your payment.

- Payments for nearly all taxes – including estimated payments of individual and business taxes – can be made via the portal. Use the following link: <https://taxportal.ri.gov>.
- First-time portal user? Click on the "Create a New User" link on the portal homepage to create a new user account, or use this link: <https://go.usa.gov/xGxtC>.
- For the portal's user guide, use this link: <https://go.usa.gov/xGxt3>.



#### **OTHER PAYMENT OPTIONS**

If paying by check, use payment coupons to ensure that payments are properly processed and accounted for. Paid preparers typically issue personalized payment coupons for their clients. Taxpayers can use estimated-tax coupons mailed to them by the Division, or blank coupons from the Division's website: <http://www.tax.ri.gov/taxforms/personal.php>.

For the blank version of various estimated-tax coupons, see: <http://www.tax.ri.gov/taxforms/>.

To use the RI Business Tax Filings option: <https://www.ri.gov/taxation/business/index.php>. Payments also may be made online using a credit card or debit card. For more information, including details on fees, see: <http://www.tax.ri.gov/misc/creditcard.php>.

- ✓ *When making payments online, check with your bank or credit union as to the time on September 15 by which payment must be made. Payments made after the specified time may (depending on the bank or credit union) be credited on the next business day, thus subjecting the taxpayer to late charges. (If using your bank or credit union's "bill pay" feature, arrange payment several business days in advance to ensure that payment is credited to your account on time.)*

### LIMIT OFFICE VISITS

Payments also may be made in-person at the Division's office at One Capitol Hill in Providence, Rhode Island. The office is typically open to the public from 8:30 a.m. and 3:30 p.m. business days. However, the Division encourages taxpayers and others to use the online payment options listed in this Advisory instead of visiting the office in order to help stop the spread of the coronavirus (COVID-19).



If you must visit, and you successfully complete the self-screening application and receive approval, entry to the Division's office is permitted, but you must still wear a mask and maintain social distancing. For more information about office visits amid the pandemic, use this link: <https://go.usa.gov/xfwvp>

The Rhode Island Division of Taxation office is at One Capitol Hill in Providence, R.I., diagonally across from the Smith Street entrance of the State House. It is open to the public 8:30 a.m. to 3:30 p.m. business days. To learn more, see the agency's website: [www.tax.ri.gov](http://www.tax.ri.gov).

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