# RI-4868 Rhode Island Application for Automatic Extension of Time To File Rhode Island Individual Income Tax Return 2003

## General Instructions

Use Form RI-4868 to apply for 4 more months to file Form RI-1040 or RI-1040NR

## Extension of Time

If a taxpayer meets all the following tests, the Rhode Island extension form and the additional extension form need not be filed.

1. The taxpayer is not required to make payment with Rhode Island extension form; and
2. The taxpayer files a proper federal extension form (automatic or additional); and
3. The taxpayer's request for extension covers the same time period for both Rhode Island and federal purposes.

If the taxpayer meets the criteria above, the taxpayer must attach a copy of Federal Form 4868, or the approved Federal Form 2688 to the front of the Rhode Island return when it is filed.

If a taxpayer does not meet the tests above and must file a Rhode Island request for extension, the taxpayer should:

1. Prepare the Rhode Island extension Form RI-4868.
2. Clearly show the full amount properly estimated as Rhode Island tax for the year 2003.
3. File the extension with the Rhode Island Division of Taxation on or before the due date for filing Rhode Island income tax returns; and
4. Pay the amount of Rhode Island tax due as calculated on Form RI-4868.
5. Be sure to attach a copy of the Form RI-4868 and/or the approved additional extension (Form RI-2688) to the front of the Rhode Island return when it is filed.
6. Retain the top portion of this form for your records. Detach and return the lower portion with your payment.

| Date paid | Check number | Amount |
|---|---|---|
| _____ | _____ | $ _____ |

## Additional Information

If a taxpayer has been allowed the automatic 4 extension to file, the taxpayer may be granted additional time to file. To request this additional time, file Form RI-2688.

A taxpayer living or traveling outside the United States on April 15 is granted a special, automatic two-month extension without having to file the initial Form RI-4868.

The filing or granting of an extension of time to file does not extend the time for payment of tax due on the return.

## How To Prepare Your Payment?

Make your check or money order payable to the "R.I. Division of Taxation." Do not send cash. Make sure your name and address appears on your check or money order. Write "Form RI-4868", your daytime phone number and social security number on your check or money order. If you are filing a joint return, enter the social security number shown first on your return.

## Payment By Credit Card

OFFICIAL PAYMENTS CORP.

Cards MasterCard DISCOVER VISA

Contact the service provider listed on this page and follow their instructions. Enter on page 1 of Form RI-1040 or RI-1040NR in the upper left corner the confirmation number you were given at the end of the transaction and the amount of your tax payment (not including the convenience fee). See tax return instructions for more details.

telephone: **1-800-2PAY-TAX (1-800-272-9829)**
internet: **www.officialpayments.com**

**DETACH HERE AND MAIL WITH YOUR PAYMENT**

**STATE OF RHODE ISLAND**
DIVISION OF TAXATION * ONE CAPITOL HILL, PROVIDENCE, RI 02908-5806

**Form RI-4868**
**2003**

**Application for Automatic Extension of Time To File Rhode Island Individual Income Tax Return**

| NAME(S) |
|---|
| ADDRESS |
| CITY, STATE & ZIP |

| YOUR SOCIAL SECURITY NUMBER |
|---|
| SPOUSE'S SOCIAL SECURITY NUMBER, IF JOINT PAYMENT |

# RI-4868

Enter tentative tax computation

A. Tentative RI income tax _____

B. Total tax withheld, payments & credits _____

C. Balance Due (line A less line B) _____

ENTER AMOUNT ENCLOSED $ _____ . 0 0