

You can use Form RI-4868 to obtain an automatic 6 month extension of time to file your Rhode Island Resident or Nonresident Income Tax Return.

**GENERAL INSTRUCTIONS**

Use Form RI-4868 to apply for 6 more months to file a Rhode Island Individual Income Tax Return, Form RI-1040 or RI-1040NR.

**EXTENSION OF TIME**

The Rhode Island extension form need not be filed if you are not required to make payment with Rhode Island extension form.

If you must file a Rhode Island request for extension, you should:

1. Prepare the Rhode Island Extension Form RI-4868.
2. Clearly show the full amount properly estimated as Rhode Island income tax for the year 2011. If a proper estimate is not made, the extension request will not be considered valid.
3. File the extension with the Rhode Island Division of Taxation on or before April 15, 2012.
4. Pay the amount of Rhode Island tax due as calculated on Form RI-4868 on or before April 15, 2012.
5. Be sure to attach a copy of the Form RI-4868 to the front of the Rhode Island return when it is filed.
6. Retain the top portion of this form for your records. Detach and return the lower portion with your payment.

**ADDITIONAL INFORMATION**

The tax due on the return must be paid on or before April 15, 2012. The filing or granting of an extension of time to file does not extend the time for payment of tax due on the return.

**HOW TO PREPARE YOUR PAYMENT?**

Make your check or money order payable to the "R.I. Division of Taxation." Do not send cash. Make sure your name and address appear on your check or money order. Write "Form RI-4868", your daytime phone number and the your social security number on your check or money order.

**HOW TO SEND IN YOUR RI-4868**

Retain the top portion of this form for your records. Detach and return the lower portion with your payment. DO NOT staple or otherwise attach your payment and Form RI-4868 to each other. Instead, just put them loose in the envelope. Mail your payment and Form RI-4868 to the Rhode Island Division of Taxation, Dept#87, PO Box 9703, Providence, RI 02940-9703.

**PAYMENT BY CREDIT CARD**



Contact the service provider listed on this page and follow their instructions. Enter on page 1 of Form RI-1040 or RI-1040NR, in the upper left corner, the confirmation number you were given at the end of the transaction and the amount of your tax payment (not including the convenience fee).

Telephone: 1-800-2PAY-TAX (1-800-272-9829)  
Internet: www.officialpayments.com

Date Paid	Check Number	Amount
_____	_____	\$ _____

**DETACH EXTENSION AT PERFORATION TO MAIL IN**

**APPLICATION FOR AUTOMATIC EXTENSION OF TIME TO FILE RHODE ISLAND INDIVIDUAL INCOME TAX RETURN**

1. Name(s)		
Address		
City	State	Zip
2. Your Social Security Number		
Spouse's Social Security Number, if joint payment		

**RI-4868**

Enter tentative tax computation

- A. Tentative RI income tax \_\_\_\_\_
- B. Total tax withheld, payments & credits \_\_\_\_\_
- C. Balance Due (line A less line B) \_\_\_\_\_

3. ENTER AMOUNT ENCLOSED \$ \_\_\_\_\_ .00