

ADV 2020-45 Tax Administration Advisory for Tax Professionals November 2, 2020

## Reminder about office hours during November 2020

Forms, instructions, publications, and various services remain available online

PROVIDENCE, R.I. – The Rhode Island Division of Taxation reminds taxpayers, tax professionals, and others that the Division's office will be closed for three State holidays in November 2020.

- Election Day: Tuesday, November 3, 2020.
- Veterans Day: Wednesday, November 11, 2020.
- Thanksgiving Day: Thursday, November 26, 2020.

Forms, instructions, and other publications, as well as many services, will continue to be available through the Division's website on the State holidays: <u>www.tax.ri.gov</u>.

The Division's office is normally open from 8:30 a.m. to 3:30 p.m. business days. However, to help stop the spread of the coronavirus (COVID-19), the Division continues to encourage taxpayers to use its email system, telephone system, portal, website, and various other online services to communicate with the Division. Virtually all services the Division provides are available via the agency's phone system, website, email system, and portal.

Those who must visit the office during normal business hours must use Rhode Island's self-screening tool prior to visiting, and follow other procedures, in order to limit the spread of the coronavirus. For more information, please use the following link: <u>https://go.usa.gov/x7bXg</u>.

A list of frequently used web addresses, email addresses, and other contact information for the Division of Taxation appears on the following page.

## **Contact information**

The following table includes some of the most frequently used phone numbers and email addresses.

Rhode Island Division of Taxation – key phone numbers, email addresses*		
Personal income tax	(401) 574-8829 (option #3)	Tax.Assist@tax.ri.gov
Forms and instructions	(401) 574-8970	Tax.Forms@tax.ri.gov
Sales/use tax, cigarette tax	(401) 574-8955	Tax.Excise@tax.ri.gov
Collections	(401) 574-8941	Tax.Collections@tax.ri.gov
Portal	(401) 574-8484	TaxPortal@tax.ri.gov
Corporate and business taxes	(401) 574-8935	Tax.Corporate@tax.ri.gov
Estate tax	(401) 574-8829 (option #8)	Tax.Estate@tax.ri.gov
Sale of real estate by nonresident	(401) 574-8829 (option #4)	Tax.Nonres713@tax.ri.gov
Health insurance mandate**		Tax.IndMandate@tax.ri.gov
Employer taxes (including UI, TDI)	(401) 574-8700	
Registering a business	(401) 574-8938	
Main phone number	(401) 574-8829	

\* Phones are typically staffed from 8:30 a.m. to 3:30 p.m. business days.

\*\* Also known as individual mandate.

The following table includes some of the most frequently used web addresses.

Rhode Island Division of Taxation – frequently used web addresses*		
Main website	http://www.tax.ri.gov/	
Coronavirus webpage	http://www.tax.ri.gov/COVID/	
Forms and instructions	http://www.tax.ri.gov/taxforms/	
Rhode Island Free File program	http://www.tax.ri.gov/misc/efile.php	
Personal income tax refund status	https://www.ri.gov/taxation/refund/	
Portal	https://taxportal.ri.gov/	
Business tax EFT filing accounts	https://www.ri.gov/taxation/business/index.php	
Payments via credit card, debit card	http://www.tax.ri.gov/misc/creditcard.php	
Employer tax	http://www.uitax.ri.gov/	
Detailed list of contact information	http://www.tax.ri.gov/contact/	
Division of Taxation blog, for latest news	http://rhodeislandtax.blogspot.com/	
Division of Taxation on Twitter	https://twitter.com/RhodelslandTax	

\* Electronic filings and payments may be made via tax-preparation software, the <u>Division's portal</u>, online by <u>credit card or debit card</u>, or the <u>Business Tax Filings</u> webpage (depending on the filing and/or payment – not all methods accept all filings/payments. A third-party charge applies to payments by credit card/debit card).