



Rhode Island Division of Taxation

State of Rhode Island and Providence Plantations
Department of Revenue

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Advisory:

Tax Division launches online filing for annual sales tax reconciliation

PROVIDENCE – The Rhode Island Division of Taxation today officially launched an online option for filing the annual sales tax reconciliation form. As a result, many retailers and their advisers will no longer have to file the form on paper.

The launch comes just in time for retailers to file their reconciliation for calendar year 2011, which is due by January 31, 2012. “We are proud to announce that today we have launched this feature, which will benefit retailers and preparers,” said Rhode Island Tax Administrator David M. Sullivan. “Many retailers and their advisers have asked that we add this feature to our online services, and we have followed through,” he said.

Until now, retailers and their advisers have had to file the paper Form T-204R-Annual and mail it in. “The online filing option will appeal to many retailers and advisers because it is fast, accurate, and efficient,” Sullivan said. [Click here to access the online option.](#)

The online filing feature is available to any retailer currently registered to use the website to make electronic payment of sales and use tax via the ACH debit option. If you're not registered, you can still [sign up to create your own Rhode Island business tax electronic funds transfer \(EFT\) filing account](#). (To meet the January 31 deadline for filing the annual reconciliation, be sure to register at least three calendar days before that deadline.)

The online filing feature is only for filers who choose the ACH debit option. You can use the online filing feature if you have a zero balance or balance due. (If you have a balance due, the system will prompt you for payment.) If you're due a refund, you can still use the online filing feature, but you won't be able to complete the filing; you'll have to print out your receipt at the end and mail it in. (The system provides details.) The Tax Division did a soft launch of the online filing feature late on January 18; the official launch came this morning.

Retailers, preparers or others who have questions may call the Tax Division's Excise Tax section at (401) 574-8955 (select option 2) from 8:30 a.m. to 4 p.m. business days.

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