



Rhode Island Department of Revenue Division of Taxation

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Tax Administration

ADVISORY FOR TAXPAYERS AND TAX PROFESSIONALS
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USPS Postmark Changes

Plan ahead if you are submitting time-sensitive documents by mail

PROVIDENCE, R.I. – The Rhode Island Division of Taxation today provides information regarding recent changes to the United States Postal Service (USPS) postmarking process to ensure Rhode Island taxpayers are aware and prepared. Recent changes to how the USPS postmarks mail means mail is no longer postmarked when it is received by the USPS. It is now postmarked when it is processed, unless the sender has asked for a manual postmark at a post office counter.

This could impact any tax return, payment, or document that must be mailed to the Division of Taxation by a due date. If you must file by postal mail, ensure your return is filed on time by mailing your return several days ahead. You can also receive a same-day postmark by asking for a manual postmark at the counter of your local post office. There is no additional cost for a manual postmark.

To avoid mail delays, the Division recommends that taxpayers consider filing their tax returns electronically. Electronic filing (e-filing) is fast, secure, and provides immediate proof the return has been filed.

How do I file electronically?

For taxpayers looking to transition from filing paper returns to e-filing, there are several ways to e-file your return:

- For personal and corporate income taxes:
 - Tax professionals are generally required to e-file clients' returns.
 - [Free tax help](#) may be available for qualifying taxpayers.
 - Taxpayers that prepare their own returns can e-file through tax preparation software and many taxpayers qualify for the [Free File](#) program, which provides tax preparation software to qualifying taxpayers at no cost.

- For most other taxes:
 - Most other Rhode Island taxes can be filed and paid on Rhode Island's [Tax Portal](#). Filing and paying by Portal is an excellent way for entities that fall under Rhode Island's [Electronic Filing Mandate](#) to comply with the Mandate's requirements. The Tax Portal homepage contains FAQs and instructional videos to guide you through setting up your Portal account.
 - For questions about filing through the Rhode Island Tax Portal, contact the Rhode Island Division of Taxation's Tax Portal Section by email at Tax.Portal@tax.ri.gov, or by phone at (401) 574-8484, between 8:30 a.m. and 3:30 p.m. on business days.

The Rhode Island Division of Taxation, part of the Rhode Island Department of Revenue, is open to the public from 8:30 a.m. to 3:30 p.m. business days. For more information, contact the Division of Taxation at (401) 574-8829 or see <https://tax.ri.gov/about-us/contact-us>.