



## NOTICE TO IFTA FILERS REGARDING ONLINE FILING AND PAYMENTS

This Notice is to inform you that Rhode Island law,<sup>1</sup> the IFTA Articles of Agreement (Article R940.300),<sup>2</sup> and the IFTA Procedures Manual (Article P700)<sup>3</sup> provide for electronic filing and payment of IFTA returns and taxes.

If you are already registered to use the Division of Taxation's Taxpayer Portal, please continue to use the Portal to file and remit your quarterly returns. If you are not already registered for the Taxpayer Portal, you can register now.

If you are a paper filer, in place of receiving a first quarter 2024 paper return, you will receive a PIN notice, by separate mailing, to enable the creation of your Rhode Island Taxpayer Portal account.

Please log on to the Division's Taxpayer Portal at: <https://taxportal.ri.gov> to create your business account. The first electronic return period for IFTA filers will be first quarter 2024.

First-time users must create an account, and receive a PIN notice from the Division of Taxation, which will allow you to link your account to your taxpayer records and file and pay your IFTA quarterly returns. Instructions, including helpful videos are available at [www.taxportal.ri.gov](http://www.taxportal.ri.gov).

For any questions regarding the Taxpayer Portal, please contact the Division by e-mail at: [taxportal@tax.ri.gov](mailto:taxportal@tax.ri.gov), or by phone at (401) 574-8484 between 8:30 a.m. and 3:30 p.m. on business days.

Taxpayers who need assistance filing or paying online can make an appointment to visit the Division's offices for assistance. Division staff are happy to use the Self-Service Kiosk to show taxpayers how to set up their Portal account, make payments, and more. Taxpayers without regular access to a computer or the internet can use the Self-Service Kiosk for any Taxpayer Portal activities.

Notice 2023-03  
October 31, 2023

<sup>1</sup> R.I. Gen. Laws § 44-1-31.2 requires larger business registrant taxpayers to use electronic means to file returns and remit taxes to the State of Rhode Island beginning with periods on and after January 1, 2023. IFTA filers may qualify as larger business registrants for the purpose of electronic filing if they: (1) operate as a business whose combined annual liability for all taxes administered by the Division of Taxation for the entity is or exceeds \$5,000; or (2) operated as a business whose annual gross income is over \$100,000 for the entity.

<sup>2</sup> **R940 TAX RETURN FORMAT .300 Electronic Return**

A base jurisdiction may authorize a licensee to submit a tax return electronically, in lieu of the standard tax return, if the return includes all the information required by this Agreement and is in a form acceptable to the base jurisdiction.

<sup>3</sup> **P700 STANDARD TAX RETURNS**

The elements listed in P720 are to be captured regardless of the method of completion of the tax return (manually, electronically prepared or electronically prepared and filed).