

State of Rhode Island Division of Taxation  
**Form EXO-REN**  
 Sales & Use Exemption for an Exempt Organization

Name of organization		Federal employer identification number	
Date organized		State and date of incorporation	
Address	City, town or post office	State	ZIP Code
Mailing address (if different from above)	City, town or post office	State	ZIP Code

**RENEWAL FOR CERTIFICATE OF EXEMPTION FOR AN  
 EXEMPT ORGANIZATION FROM THE RHODE ISLAND SALES AND USE TAX**

Pursuant to RI Gen. Laws § 44-18-30.1, a certificate of exemption from the Rhode Island sales and use tax under § 44-18-30(5)(i) shall be valid for four (4) years from the date of issue. Accordingly, the certificate of exemption must be renewed prior to the expiration date of the certificate.

**A \$25.00 NONREFUNDABLE FEE PAYABLE TO THE RI DIVISION OF TAXATION MUST ACCOMPANY THIS RENEWAL**

**All organizations must include a copy of the IRS letter indicating their assigned federal identification number.  
 Any out-of-state organization must include a copy of the exemption certificate issued by its home state.**

Contact name (if different from applicant): \_\_\_\_\_

Contact telephone number: \_\_\_\_\_

Contact email address: \_\_\_\_\_

Check the type of organization claiming exempt status (Should be the same as your Application):

- |  |   |  |                                    |
|--|---|--|------------------------------------|
| <input type="checkbox"/> Hospital not operated for a profit  | <input type="checkbox"/> Educational institution                                  | <input type="checkbox"/> Church  | <input type="checkbox"/> Orphanage |
| <input type="checkbox"/> Nonprofit organized sporting leagues  | <input type="checkbox"/> Parent-teacher associations                              | <input type="checkbox"/> Interest-free loan associations   |                                    |
| <input type="checkbox"/> Other institution or organization operated exclusively for religious or charitable purposes | <input type="checkbox"/> Organized nonprofit Golden Age and Senior Citizens Clubs | <input type="checkbox"/> State chapter of the following national vocational student organizations: DECA; FBLA/PBL; FFA; FHA/HERD; VICA |                                    |

By submitting this renewal Form, the applicant:

- 1) Attests to and certifies that it continues to be eligible for the Certificate of Exemption that is being renewed AND
- 2) Declares that the information provided in its original Sales & Use Tax Exemption application remains unchanged and accurate.

**Check this box to affirm the above statements are true and accurate.**

If any information has changed since submitting the original application, or if any information changes after submitting this renewal Form, the organization **MUST** contact the RI Division of Taxation, Audit & Investigation Unit by either calling (401) 574-8962 or emailing [Tax.Audit@tax.ri.gov](mailto:Tax.Audit@tax.ri.gov)

Under penalties of perjury, I declare I have examined this Form and statements made herein, and to the best of my knowledge and belief, it is true, accurate and complete. I also certify this organization is neither a lodge, social, fraternal, trade or professional organization, nor any other type of nonprofit organization not listed above.

Authorized officer signature	Print name	Date	Telephone number

Upon request, the Organization must provide additional documentation to the RI Division of Taxation.

Mail your completed renewal and payment to:  
 RI Division of Taxation - Audit & Investigation Unit - One Capitol Hill - Providence, RI 02908