



Rhode Island Department of Revenue Division of Taxation

ADV 2017-23
SALES AND USE TAX

ADVISORY FOR TAX PROFESSIONALS
JULY 26, 2017

Retailers urged to retain their sales permits

Some are mistaking permits for bills – and are returning them with checks

PROVIDENCE, R.I. – A retail sales permit is intended to be kept by the holder and displayed for the year. A sales permit authorizes the holder to collect Rhode Island sales and use tax. The Division recently began mailing new permits, covering the year which began July 1, 2017.

However, at least 200 retailers have apparently mistaken their permits for bills. They have incorrectly mailed the permits back to the Division, along with a check for \$10. In such instances, the Division is returning the permits – as well as the checks, uncashed – to the rightful owners.

The Division is urging other retailers to hold onto their permits for the year which will end June 30, 2018. If someone recently received a permit, it means that person filed the permit renewal application in a timely fashion, paid the required \$10 annual renewal fee, and is current on Rhode Island state taxes. The Division reminds those who receive sales permits to display them at their place of business. A copy of a sales permit (with the name, address, and account ID number blacked out) appears below.

State of Rhode Island and Providence Plantations
DIVISION OF TAXATION

RETAIL SALES PERMIT
Valid From: 07/01/2017 to 06/30/2018

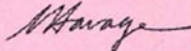
LICENSE FEE: \$10.00
[REDACTED]


ISSUED TO:
[REDACTED]

DATE ISSUED: 07/01/2017

This permit, which authorizes the holder to collect the sales/use tax, is not assignable and is valid only for the person in whose name it is issued and for the transaction of business at the place designated. When the holder of this permit ceases to conduct the business for which it is issued at the place named, the permit must be returned to the Tax Administrator for cancellation. The ID Number, which appears in the upper left-hand corner, should be shown in all sales and use tax returns and in correspondence relative to the tax.

THIS PERMIT MUST AT ALL TIMES BE PROMINENTLY DISPLAYED AT THE LOCATION FOR WHICH IT IS ISSUED.


NEENA SAVAGE
TAX ADMINISTRATOR



RECENT MAILING

The Division recently began mailing sales permits to permit-holders who:

- filed their permit renewal applications in a timely manner;
- paid the required \$10 permit renewal fee; and
- are not delinquent on their Rhode Island state taxes.

If you have not renewed your permit, use the renewal form that was mailed to you or use the blank form available at the Division website:

http://www.tax.ri.gov/forms/2016/Excise/SalesUse/STREN_1D_m.pdf

If you remit sales and use tax on paper, by check, you will receive sales tax booklets from the Division. Each sales tax booklet includes payment coupons and a sales permit. The Division recently began mailing the booklets.

If you remit sales and use tax electronically, you will not receive a booklet, but you will receive a sales permit in the mail. The Division plans to mail your new permit in coming weeks.

To learn more about new account ID numbers, use this link: <https://go.usa.gov/xNmHF>.

CONTACT INFORMATION

For more information about Rhode Island sales tax, use tax, sales permits, or related matters, contact the Division of Taxation's Excise Tax section at (401) 574-8955 from 8:30 a.m. to 3:30 p.m. Eastern Time business days, or email Tax.Excise@tax.ri.gov. The Division of Taxation office is located at One Capitol Hill in Providence, R.I., diagonally across from the Smith Street entrance to the State House.